



Head office: 15th F, Unit 1508, Vincom Center, 72 Le Thanh
Ton street, Ben Nghe ward, district 1, Ho Chi Minh city
Branch: 3 Dao Nguyen Pho, ward 4, district 11, Ho Chi
Minh city

Website: www.anlaw.vn
Email: phuc.le@anlaw.vn
Tel: (+84) 28 2220 2038

DATA PRIVACY POLICY

A. DEFINITION

1. **Visitor** means any individual or organization accessing the Website.
2. **Personal Information** means all personal information provided by Visitor, collected and stored by An Law, upon accessing Website, includes, but not limited to name, number phone, and email of Visitor.
3. **Website** means <https://anlaw.vn>, which is legally owned and managed by AN LAW FIRM (hereinafter referred to as “An Law”).

B. SCOPE

1. This Data Privacy Policy (“**Privacy Policy**”) sets out the conditions and terms relating to the collection, storage, use, and protection of Person Information of Visitor, upon accessing the Website.
2. This Privacy Policy comes into effect from the time posted on the Website, and may be partially or wholly modified, added, replaced, canceled at the discretion of An Law, from time to time by posting on the Website.
3. By accessing the Website, the Visitor agrees that he/she has read, understood, and accepted the entire content of this Privacy Policy, and entirely agreed to provide such Personal Information to An Law.

C. METHOD, SCOPE AND PURPOSE OF INFORMATION COLLECTION

1. Personal Information collection method:

An Law collects Personal Information based on agreement of Visitor, by entering Personal Information at “**Liên Hệ**” or “**Contact**” section on the Website.

2. Scope and purpose of Personal Information collection:

Visitor agrees to grant An Law the right to collect and use Personal Information for the following scopes and purposes:

- (a). To advise or provide our products/services at the request of Visitor;
- (b). To enhance and improve the quality of our products/services;
- (c). To resolve Visitor’s questions, complaints of Website and/or our products/services;



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D. INFORMATION STORAGE

1. Storage period:

Personal Information will be stored by An Law until Visitor requests to cancel the storage of such information.

2. Visitor has the right to request An Law to update, modify, or cancel the storage of his/her Personal Information at any time, by contacting An Law via one of the following methods:

- (a). An Law headquarter: 15th Floor, Unit 1508, Vincom Center, 72 Le Thanh Ton street, Ben Nghe ward, district 1, 70000 Ho Chi Minh city, Vietnam.
- (b). Email: thin.le@anlaw.vn
- (c). Phone: (+84) 28 2220 2038

E. SECURITY

- 1. By reasonable effort, An Law will always protect and ensure that Personal Information shall be confidential and not be shared and accessed without authorization.
- 2. An Law commits to provide and share Personal Information only with our employees to perform necessary tasks in accordance with Section C of this Privacy Policy. An Law also guarantees that all employees shall be bound by confidentiality obligations under this Privacy Policy.
- 3. An Law commits not to purchase, share or disclose any Personal Information without the consent of the Visitor, except as provided in section F below.

F. DISCLAIMER

The Visitor agrees that An Law shall be exempt from all liability and not have to comply with confidentiality obligations under this Privacy Policy for the following information:

- (a). Information that An Law is required to disclose under Vietnamese laws and/or at the request of the competent authority.
- (b). Information that the Visitor allows An Law to disclose.